

# Non-Immigrant Visa “F” (Official/Perform Official Duties)

The Royal Thai Embassy, Stockholm will handle visa applicants only from holders of Swedish and Estonian passport, and from those who have residence permits in Sweden.

## 1 REQUIRED DOCUMENTS

1. A Passport or Travel Document (validity of not less than 6 months on the arrival date in Thailand and contain at least ONE completely empty visa page)
2. A copy of Passport (The page(s) that shows your photo, name, date and place of birth and the expiration date of passport)
3. A Completed and signed visa application form. (Completed and signed by the applicant.) Children must have their own visa application and the parent(s) or legal guardian(s) must sign the form on the child's behalf [Click here to download](#).
4. Two (2) recent passport-size color photographs, 3.5 x 4.5 cm, front-view, taken within 6 months and **MUST** not be your homemade photos.
5. Letter of Approval from Ministry of Foreign Affairs, Thailand / Letter of Approval from Ministry for Foreign Affairs, Sweden
6. An original letter of invitation from an organization involve which identifying detail of working, purpose of visit to Thailand, Length of employment, name of the organization in Thailand that you are going to working with, your position, Salary
7. The Embassy does not provide copying or printing service. Please always bring your own copies. The Embassy reserves the right to keep all yours document as reference after processing your visa application

\* The Embassy will **REJECT** your visa application if your document above is not completed.

\* Visa requirement and information can be changed without prior notice.

\* The Embassy assume the right to **DENY** to issued visa without giving any reason or grant any type of visa to the applicant

(Effective from 23 February 2015)

## 2. VISA FEE

600 SEK single entry Visa fee paid in **CASH ONLY** when submitting application.  
(Visa fee may be changed without prior notice)

## 3. NOTE

- **Do not apply visa earlier than 3 months in advance** before your arrival date to Thailand.
- The Embassy will not return the fee paid for visa application in case the applicants apply visa too early than 3 months so that the applicants **MUST** check period of stay and arrival date to Thailand by yourself carefully.

## 4. VALIDITY OF A VISA

- Validity: One/Single entry tourist visa is valid for 3 months.
- The Embassy issued visa from the date you hand-in visa application.

## 5. PERIOD OF STAY

Travelers with this type of visa will be permitted to stay in Thailand for a period not exceeding 90 days, begin on the first date of arrival in Thailand. Non-Immigrant “B” can be granted for single entry. Please note that the visa must be used before the "Enter Before" date which is written on the visa page. (Subject to the discretion of the Immigration Officer at the immigration check-point)

## 6. EXTENSION OF STAY

Those who wish to stay longer or may wish to change their type of visa must file an application for permission at the Office of Immigration Bureau located at Government Center B, Chaengwattana Soi 7, Laksi, Bangkok 10210, Tel 0-2141-9889 (or at <http://www.immigration.go.th>). The extension of stay as well as the change of certain type of visa is solely at the discretion of the Immigration officer

## 7. VISA PROCESSING TIME:

- Applying in person or representatives:- Application will be processed and ready in 4 days (For example, if you apply a visa on Monday, your visa can be collected on Thursday afternoon excepted some certain countries and other type of visa)  
Collection date for visa is specified on a payment receipt. Always bring the receipt and when collecting a visa.
- Applying through travel Agents:- Applications will be processed in 5 days
- The Embassy in Stockholm and The Royal Thai Consulate in Göteborg DOES NOT neither accepted nor returns visa application by post.

## 8. VISA OPENING/COLLECTING HOURS:

- Visa applications Monday-Friday between 9.00-12.00 hours
- Collecting passport with issue visa Monday-Friday between 14.00-16.00 hours
- Closed on Thai and Swedish Public holidays. Please check [holidays](#) list before visiting.

## 9. REMARKS

- The Embassy will not process an un-completed visa application.
- Consular officers reserve the rights to request additional documents as deemed necessary.
- The Embassy will not return the visa fee paid after hand in your visa application
- Type of visa cannot be change after hand in your visa application.
- The applicants are fully responsible for choosing and submitting correct type of visa according to your purposes and period of stay to Thailand.
- After collecting your passport with issued visa, the applicant MUST check type of visa carefully and make sure it accords with your purposes and period of stay to Thailand.
- If there are any doubts, you MUST raise it immediately with the staff. Otherwise the applicants will take all the consequences by themselves.
- Visa requirement and information can be changed without prior notice.

## 10. FOR MORE INFORMATION

Please see more detail at [General information](#) or contact the Royal Thai Embassy, Stockholm  
Visa telephone enquiry: Monday-Friday between 13.00-16.00 hours.  
Telephone number: + 46 8 588 04250 or e-mail address: [visa@thaiembassy.se](mailto:visa@thaiembassy.se)